

# SIGTA LIMITED SHORT COURSE PRICE LIST 2019

COURSE TITLE	DAYS	COST
<b>MANAGEMENT DEVELOPMENT</b>		
Train the Trainer	2	£ 485
Supervisor Development	2	£ 485
Managing People	2	£ 485
Appraisal Training	1	£ 240
Team Building	1	£ 222
Apprentice Mentoring	1	£ 96
<b>HEALTH AND SAFETY</b>		
First Aid at Work	3	£ 249
First Aid Requalification	2	£ 177
Annual First Aid Update (Certificated First Aiders Only)	1	£ 96
Emergency First Aid	1	£ 96
Automated External Defibrillator (AED)	0.5	£ 117
Paediatric First Aid	2	£ 177
Power Press Setter Regulations	1	£ 247
Safety in the Use of Abrasive Wheels	0.5	£ 149
Manual Handling	1.5/2 Hrs	P.O.A
Display Screen Equipment Regulations	2-3 Hrs	P.O.A
Introduction to Risk Assessment	0.5	P.O.A
Health & Safety Awareness	1	£ 240
Safety Representatives	2	£ 355
Safe Slings	1	P.O.A.

COURSE TITLE	DAYS	COST
<b>HEALTH AND SAFETY (CONT'D)</b>		
Fire Warden	0.5	P.O.A.
Working at Heights Regulations	0.5	£149
Confined Spaces Awareness	0.5	£ 149
Spillage Training	2 Hrs	P.O.A.
Ladder Safety Training	1.5 Hrs	P.O.A.
Overhead Gantry Crane	1	P.O.A.
Banksman Training	1	P.O.A.
<b>INFORMATION TECHNOLOGY</b>		
Word Processing : MS Word <b>Basic/Intermediate</b> or <b>Advanced</b>	2	£ 308
Spreadsheets : MS Excel <b>Basic/Intermediate</b> or <b>Advanced</b>	2	£ 308
Presentations : MS PowerPoint <b>Basic/Intermediate</b> or <b>Advanced</b>	2	£ 308
Databases : MS Access <b>Basic/Intermediate</b> or <b>Advanced</b>	2	£ 308
ICT Functional Skills	-	P.O.A.
<b>TECHNICAL DEVELOPMENT</b>		
Portable Appliance Testing (PAT)	1	£ 183
Introduction to Electrical Safety	1	£ 183
Mechanical to Electrical, Safe Isolation of Supply & Electric Motors	2	£ 355
Introduction to Electricity	1	£ 183
<b>LIFT TRUCKS</b>		
<b>All Lift Truck Courses</b>	1- 5	P.O.A

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All prices plus VAT  
10% Members discount on prices shown

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