

# A learners guide to Apprenticeships

SIGTA are a training organisation working with member companies throughout Sussex. We will provide companies in your area with your details to help fill their vacancies for apprentices.

## Our apprentices typically earn £225 per week from day one – at age 16

As a SIGTA apprentice, you could become a:

- Computer Aided Design Technician
- Electronics Engineer
- Flight Simulator Technician
- Mechanical Engineer (CNC)
- Plant Installation & Maintenance Engineer
- Automotive Instrumentation Technician
- Business Administrator
- Building Facilities Maintenance Technician



Once you are employed, we monitor and assist you towards your qualifications. We develop an individual training programme for you and support you in achieving nationally recognised qualifications, through regular visits from our training officers. You will usually attend college for one day each week.

Please phone or email us for an application form if you are interested. You will be invited to an aptitude assessment when we have vacancies in your area that might suit you. This allows us to find out what areas of work you are interested in and enables us to set the right level of qualification for you to work towards.



SCIENCE | TECHNOLOGY | ENGINEERING | MATHEMATICS

**Information: 01273 427615 Email: [apprenticeships@sigta.co.uk](mailto:apprenticeships@sigta.co.uk)**

## [www.sigta.co.uk](http://www.sigta.co.uk)



Sigta Limited, Abinger Road, Portslade, Brighton, East Sussex BN41 1RZ  
t: 01273 416989 f: 01273 423982 w: [www.sigta.co.uk](http://www.sigta.co.uk) e: [sales@sigta.co.uk](mailto:sales@sigta.co.uk)

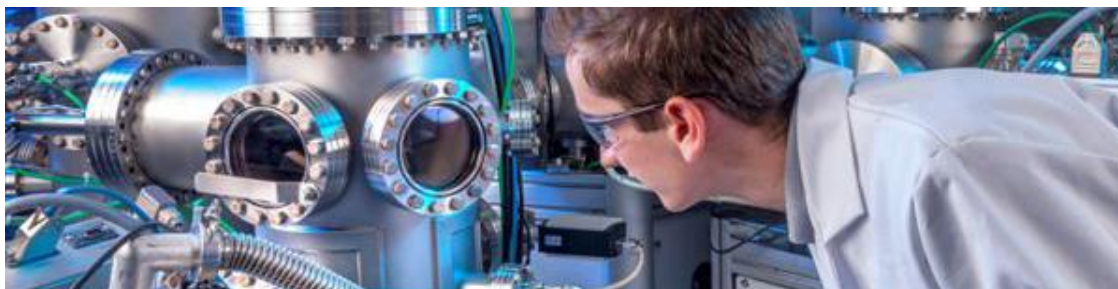
# Which apprenticeship is for you?

## Mechanical Engineer

Mechanical Engineers are responsible for anything that moves, from design, manufacture, operation, maintenance and repair, working across a vast spectrum of industries. These include: medical, transport, marine, aerospace, natural resources, energy, water, communications, defence – the list is endless! We currently have apprentices on programmes using anything from the latest computer controlled production machines (CNC), to welding and fabrication. Maybe your interest is in design and using CAD software to design components for manufacture.

## Electrical and Electronics Engineer

Electrical and electronic engineering could involve designing and installing electrical systems that operate and control machinery and processes, as well as generating and supplying electricity in mass quantities. Typical apprentice programmes include: manufacture of electrical/electronic systems (wiring, soldering, test, fault finding, diagnostics, design etc), CCTV, fire/intruder alarm installation and high voltage power supplies. You could learn to build large electrical systems that supply the power to a new building or complex electronics that fit in the palm of your hand!



## Plant Installation and Maintenance Engineer

Plant Installation and Maintenance ensures that equipment is installed safely and efficiently and helps to avoid time lost through breakdowns, often covering both electrical and mechanical engineering. Typical apprenticeships include: production machinery maintenance and repair, flight simulator maintenance (some mechanical but mostly IT orientated) and keeping buildings operating efficiently – this role could include plumbing, electrical, air conditioning, heating and ventilation. We work everywhere from smart buildings in central London to hospitals to engineering facilities.

## Business & Administration

Business and Administration apprentices are part of the 4.5 million people who help to keep businesses running, with programmes for Personal Assistants, Office Juniors, Receptionists and Secretaries. Typical apprenticeships include: design and production of documents, reception services, handling mail, spreadsheets and databases, organizing exhibitions, email and customer support, marketing, website applications, managing budgets, planning and organising meetings & diary systems.

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